

EDUCATION DEPARTMENT
(406) 768-5136
(406) 768-3556 Fax

Dear Applicant,

Thank you for your interest in applying for the Fort Peck Assiniboine and Sioux Tribes Higher Education Scholarship. Please be sure to read the Higher Education Scholarship Handbook before completing this application. Our staff is available to assist you in the application process or if you have any questions, please feel free to contact us at the phone numbers listed above.

Start applying for your Free Application for Student Aid (FAFSA) as soon as your income tax information is available. This process can take up to 7 to 10 working days to process. You will be notified by mail within ten (10) days of receipt of application and of any missing documents. Please utilize the application checklist included with each application. This checklist is designed assist the applicant in ensuring all the required documents are submitted to the education department. All incomplete files will not be funded. There is only one application deadline for the academic year and it is **July 15**. We no longer accept applications for the Spring semester.

Please be advised funding amounts are based upon the availability of grant funds received from the Bureau of Indian Affairs. However, regulations require the funding amount not to be greater than the student's unmet need as reported by your financial aid officer. In the event of a federal reduction or increase all applicants will be notified in writing of any changes.

Again, I reiterate the importance of reading and understanding the Higher Education Scholarship Handbook policies. Please be advised all of our deadline dates will be enforced.

We welcome you and look forward to hearing from you in the future.

Sincerely,

Neil Taylor, M Ed
Director, Education Department

HIGHER EDUCATION SCHOLARSHIP APPLICATION CHECKLIST

If you are a returning student complete only those items marked with an asterisk (*). If you are a new student all the items listed below are required. If you are planning on transferring at any time during the academic year, you must submit a separate set of the items 6 – 9 for the other college you are transferring to. The final deadline is **July 15th. **NO EXCEPTIONS!****

*	1	Higher Education Scholarship Application (Absolutely no faxed copies will be accepted.)
*	2	Privacy Act Form
*	3	Copy of most recent official college transcript (s)
	4	Certificate of Indian Blood (CIB) – can obtain a copy by calling Enrollment at (406) 768-2319.
	5	Copy of high school diploma or GED
	6	Copy of acceptance letter from the college you are planning on attending. (No provisional acceptance letters will be accepted)
*	7	Copy of your Student Aid Report (SAR) – PDF Version.
*	8	Copy of Award Letter
*	9	Financial Needs Analysis (Part 1 – Student completes; Part 2 – Financial Aid Officer completes & sends to Education Department.
*	10	Copy of class registration or class schedule (<u>After registration</u>)
*	11	Student Agreement Form

NOTE: All of these items listed above must be submitted or to complete your file and incomplete applications will not be considered for funding. If for any of these items will not be submitted by the deadline, we must have written documentation from the college, as to the reason these items will be late.

STATE OF EDUCATION PURPOSE:

I Declare that I will use the funds I receive under the Fort Peck Assiniboine & Sioux Tribes Higher Education Scholarship program solely for the expenses connected with the attendance at **(NAME OF INSTITUTION):**

I hereby certify that all the information provided on this application is true and correct to the best of my knowledge and consent to the release of this information to the necessary agencies to complete my financial aid package. I request that any scholarship awarded to me be mailed to the financial aid office at the institution named above. I also understand that it is my responsibility to ensure my end of semester/quarter grades are submitted to the Education Department by the deadlines listed below.

SIGNATURE OF STUDENT: _____ DATE: _____

SEMESTER/QUARTER GRADE DEADLINES

Students are required to submit their grades to the Fort Peck Tribes Education Department by the following deadlines:

Fall Semester – January 10th

Spring Semester – June 10th

NOTE: For students on a Quarterly basis you must submit your grades within 15 days of end of each quarter.

Your Higher Education Scholarship will be suspended if we do not receive your grades by the deadline. If you encounter a problem and you cannot get your grades to the Education Department by the deadlines you must submit written documentation stating the reason from the Registrar’s Office.

Students are required to read and understand the Fort Peck Tribes Education Department Student Handbook Policies each and every new academic school year for updates/changes. The policies in the Handbook will be enforced. If you do not receive a Handbook with your application packet please call the Education Department and one will be mailed to you or if you have any questions please feel free to call: 1-800-799-2926 or 406-768-5136.

APPLICATION DEADLINE DATE IS JULY 15TH NO EXCEPTIONS!

**FINANCIAL NEEDS ANALYSIS
PART I - To be completed by student**

NAME: _____ SSN: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

I understand and agree to apply for all and any campus based aid that I am eligible for to be considered for a Tribal Higher Education Scholarship. I agree to submit all the necessary forms to my college's financial aid office by due date.

Signature: _____ Date: _____



PART II - To be completed by Financial Aid Officer

Please complete the information below and return it to our office by **July 15**, 4:30 p.m. even if the student's financial aid package is not complete. Once it is complete please send revised Financial Need Analysis to our office as soon as possible. Thank you.

- A. Budget Period: _____ 20 ____ To: _____ 20 ____
 B. Student Status: Independent Dependent
 C. Term: Quarter Semester Tri-Semester Other
 D. Funding Period: Fall _____ Winter _____ Spring _____

**COST OF ATTENDANCE AND CAMPUS BASED AID PLUS OTHER RESOURCES
Please list costs separately**

TUITION:	\$ _____	SPOUSE CONT.	\$ _____	PELL:	\$ _____
FEES:	\$ _____	PARENT CONT.	\$ _____	SEOG:	\$ _____
BOOKS:	\$ _____	STUDENT CONT.	\$ _____	SSIG:	\$ _____
ROOM:	\$ _____	VETERANS BENF.	\$ _____	CWS:	\$ _____
BOARD:	\$ _____	VOC. REHAB.	\$ _____	UNSUB LOAN	\$ _____
TRANS.	\$ _____	SOCIAL SECURITY	\$ _____	SUBSIDIZED	\$ _____
PERSONAL	\$ _____	STATE (INDIAN)	\$ _____	PERKINS	\$ _____
OTHER	\$ _____	OTHER (SPECIFY)	\$ _____	SCHOLARSHIP	\$ _____
TOTAL EXPENSES:	\$ _____	TOTAL RESOURCES:	\$ _____		

E. We verify that this student's unmet financial need is: \$ _____

F. INFORMATION REGARDING CAMPUS – BASED AID:

- 1. Student has, has not applied for campus based aid.
- 2. Student applied on _____, 20_____.
 Application was: Complete Incomplete
 Application was submitted: On time Late
- 3. Student’s financial aid package is: Complete Incomplete
- 4. If student is not eligible for campus – based aid please provide reason: _____

G. Is student Pell eligible? Yes or No If No reason: Suspended Appeal Pending

- At Limit (150% Rule) At Limit (Pell) In Default

H. SIGNATURE: (FINANCIAL AID OFFICER)

NAME	DATE	TELEPHONE
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COLLEGE	ADDRESS
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I. MAKE CHECK PAYABLE TO: College Name Student Name & ID

J. Attention Office of: Financial aid Accounts Receivable Bursar’s office



FINANCIAL AID OFFICER INFORMATION & DIRECTIONS

- Section A – Our academic year is from September to May.
- Section B – Student status please check one.
- Section C – Please check your college’s terms.
- Section D – Please provide funding periods.
- Section E – This is your verification of student’s unmet need.
- Section F – Please provide any campus – based aid information.
- Section G – Pell eligibility information.
- Section H – Please sign and provide us with check mailing address.
- Section I – Please let us know how check should be made out (i.e. College or Student Name)
- Section J – Please indicate which office the check should be mailed attention to.

PLEASE SUBMIT TO THE TRIBAL EDUCATION OFFICE BY **JULY 15**, FOR THE ACADEMIC YEAR. Even if this student’s financial aid packet is not complete by the end of May. Please provide as much information as possible.

PLEASE MAIL TO: **FORT PECK TRIBAL EDUCATION DEPARTMENT
P.O. BOX 1027
POPLAR, MONTANA 59255**

FOR ANY QUESTIONS PLEASE CALL: 406-768-5136, 800-799-2926
or 406-768-3556 FAX

PRIVACY ACT FORM

TO BE INITIALIZED BY APPLICANT

I agree to attend the school indicated on this application. I agree to follow all rules, regulations and attendance requirements of the school. To the best of my ability I will satisfactorily complete the study which I have selected. I further agree to utilize all funds issued to me from the Fort Peck Tribes Higher Education Scholarship Program for educational purposes or repayment will be made to the Fort Peck Tribes. I authorize the school to release my grades, attendance, and income information to the Fort Peck Tribes Education Department _____
(Initials)

PRIVACY ACT AND PAPERWORK REDUCTION ACT STATEMENT:

1. The authority for solicitation of the information on this form is 25 U.S.C. 13 (42 Stat.208) and P.L. 84-959 (70 Stat. 986) as amended by P.L. 88-230 (Stat. 471, 25 U.S.C. 309).
2. Disclosure of the requested information is to determine your eligibility for financial aid.
3. The purpose of this information collection is to determine your eligibility for financial aid.
4. The routine use of this information is by Tribal Education Officials and school financial aid offices to evaluate your request to assist you during your education.
5. Failure to provide requested information may result in a delay or denial in receiving a Higher Education Scholarship.

I have read the above statement. I agree to provide the required information and authorize the use of such information to be the extent of the purposes specified in the statement.

Applicant's Signature

Date

STUDENT AGREEMENT FORM

The Fort Peck Tribes Education Department's Board of Directors requires all students in the Higher Education Scholarship Program to sign this agreement. Please read each item below then sign your initials next to each item, indicating that you have read that item.

_____ I agree to read and understand my Higher Education Scholarship Program Handbook.

_____ I will call the Education Department if I do not understand any items within the Handbook.

_____ I understand the deadline to turn in my semester grades is **January 10th** for the Fall and **June 10th** for the Spring. (Quarter term students have 15 days after quarter ends). **Failure to turn in grades by the deadline will result in automatic suspension.**

_____ I acknowledge it is my responsibility to ensure grades are submitted to the Education Department.

_____ I acknowledge the deadline date to turn in my scholarship applications is **July 15th**.

Please return this form along with your completed Higher Education Scholarship application to the Fort Peck Tribes Education Department and keep a copy for your records.

Student Signature

Date